Annotations

Streamline your record documentation and searchability with ArchiveSocial's extremely simple yet powerful annotations tool. Add detailed notes or comments to any record, clarify in-the-moment decisions, and invite account owners to collaborate, all securely within your archive.

Enable In-Record Collaboration.

Invite account owners to discuss and collaborate, in one place, and never worry about merging different versions of the same document to collect comments again.

Capture the Context.

Describe what happened and why decisions were made at the time so the technical info that anyone would need is pinned on that record for the future.

Eliminate Disjointed Documentation.

Stop keeping important notes and documents on multiple desktops and folders, and empower your organization to add annotations within the record itself.

Boost Efficiency, Maintain Security.

Securely and easily search, view, and edit record annotations without having to download any files, and always know where all the information on a record is stored.

ArchiveSocial's annotations is a powerful documentation, collaboration, and indexing tool that makes it easy to review, comment, and catalog records all within your archive.

Learn more at **ArchiveSocial.com**